

CANADA CUSTOMS INVOICE – Completion Instructions

1. Vendor (Name and Address) (a) The person selling the goods to the purchaser or (b) The person consigning the goods to Canada		2. Date of Direct Shipment to Canada - the date on which the goods began their journey to Canada	
4. Consignee (Name and Address) - indicate the name and address of the person (company) to whom the goods are shipped.		3. Other References (include Purchaser's Order Number) - may be used to record other useful information (eg. The commercial invoice number, the purchaser's order number)	
		5. Purchaser's Name and Address (if other than Consignee) - indicate the person to whom the goods are sold by the vendor	
		6. Country of Transshipment - the country through which the goods were shipped in transit to Canada	
8. Transportation: Give Mode and Place of Direct Shipment to Canada - indicate the mode of transportation used and the place in which the goods began their uninterrupted journey to Canada		7. Country of Origin of Goods (If shipment includes Different Origins enter origins against items in 12)	
		9. Conditions of Sale and Terms of Payment (i.e. Sale, Consignment Shipment, Leased Goods etc.) - describe the terms and the conditions agreed upon by the vendor and the purchaser.	
11. No of Pkgs.		10. Currency of Settlement - currency in which the vendor demand for payment is made.	
		12. Specification of Commodities (Kind of Packages, Marks and Numbers , General Characteristics, i.e. Grade, Quality) (a) Kind of Packages – cases, cartons, etc. (b) Marks and Numbers – indicate marks and numbers on the packages. (c) General Description and Characteristics - in general terms, description of the merchandise (e.g. textiles, auto parts, etc.) - show identifying description in commercial terms (e.g. style or code numbers, size and dimenstions) as shown in the country of production or exporation.	
13. Quantity (State Unit)		Selling Price	
		14. Unit Price	15. Total
16. Total Weight Net _____ Gross _____		17. Invoice Total	
18. If any of fields 1 to 17 are included on an attached commercial invoice, check this box <input type="checkbox"/> Commercial Invoice No. _____		19. Exporter's Name and Address (if other than Vendor) - name and address of person or organization shipping the goods to the consignee/purchaser	
20. Originator (Name and Address) - If completed on behalf of a company, name and address of company completing (name of person completing the invoice may also be shown)		21. Departmental Ruling (if applicable) - number and date of any applicable ruling	
22. If fields 23 to 25 are not applicable, check this box <input type="checkbox"/>		23. If included in field 17, indicate amount: (i) Transportation charges, expenses and insurance from the place of direct shipment to Canada _____ (ii) Costs for construction, erection and assembly incurred after importation into Canada _____ (iii) Export packing _____	
24. If not included in field 17 indicate amount: (i) Transportation charges, expenses and insurance to the place of direct shipment to Canada _____ (ii) Amounts for commissions other than buying commissions _____ (iii) Export packing _____		25. Check (if applicable) (i) Royalty payments or subsequent proceeds are paid or payable by the purchaser <input type="checkbox"/> (ii) The purchaser has supplied goods or services for use in the production of these goods <input type="checkbox"/>	



CORPORATE: 2001 HURON CHURCH ROAD,
 WINDSOR, ONTARIO N9C 2L6
 PHONE: (519) 740-9866 FAX: (519) 740-3230

BRANCHES VANCOUVER, EDMONTON, CALGARY, WINDSOR, TORONTO, MONTREAL